



natural resources
conservation service

integrated accountability system



IAS Next Generation

**Program,
Activity, Modifier
Codes and
Descriptions for
FY2004
(Version 1.4.1
updated
11-12-2003)**

November 2003



Note: Revisions pending approval are shown in red.

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Errata Sheet

Effective Beginning of Pay Period 20 (10-05-2003)

In order to implement direct charge in FY 2004 the following changes in programs, activities, and modifiers have been made:

- Added Management and Supervision code to Watershed Rehabilitation (10/29/2003).
- The “CY” – Current year contract and program activities and “CT” – Current year contracts – technical service providers modifiers have been removed from the AMA program (10/16/2003).
- The Program Codes/Acceptable Activity Codes/Program Modifier Codes table was recreated to eliminate formatting errors that caused incorrect display of table contents (10/14/2003).
- Program definition for Biomass Research and Development Program (BRD) and Benefits All Programs (BNFTS-ALL-PGMS) has been added along with the appropriate program activity.
- Modified the program definition for CTA-GENRL to include technical assistance, prior to Emergency Watershed Protection Program funding authorization, for completing damage assessments.
- Modified the program definition for Emergency Watershed Protection Program to include the completing or finalizing damage survey reports, once EWP funding is provided.
- Deleted the activity code “Practice/System Maintenance and Follow-up”. The time previously charged to this activity code is now charged to Application Assistance (follow-up components) and Quality Assurance and Evaluation (spot checks and program and compliance status reviews).
- Deleted the activity code “Activities Supporting Soil Survey”. The time previously charged to this activity code is now included in Resource Surveys, Studies and Analyses.
- Created a new activity code “Eligibility & Ranking”. This activity includes assistance in completing, determining eligibility and ranking of individual applications for AMA, BRD, CRP, CSP, EQIP, GSWC, Klamath Basin, FRPP, GRP, WHIP, and WRP programs.
- Created a new activity code “Contract Planning Assistance”. This activity code includes planning assistance provided after an application has been approved for funding (applicable for AMA, CRP, CSP, EQIP, GSWC, Klamath, FRPP, GRP, WHIP, and WRP).
- Created a new activity code “Competitive Sourcing Studies”. This activity code includes time working directly on competitive sourcing studies only. This was previously defined as a modifier.
- Refined the activity code “Planning Assistance”, to now include all planning done before an application is approved for funding. The applicable programs for this activity code includes: CTA, RC&D, Watershed Planning, and Watershed Rehabilitation.
- Refined the activity code “Training”, to now include developing, delivering and attending all training, both formal and informal, whether technical, non technical, or program.
- Refined the activity code “Administrative Support Infrastructure”, to now include time spent by persons with collateral duty assignments that perform an administrative activity. The definition has also been refined so that other activities performed by administrative staff should be charged to the appropriate activity code.
- Available modifiers now include:
 - CY – Current year contract activities
 - PY – Prior year contract activities
 - CT – Current year work with TSP

- PT – Prior year work with TSP

Activities List

Activities
Planning Assistance
Eligibility and Ranking
Contract Planning Assistance
Application Assistance
Program Management
Contract Development and Project Support
Quality Assurance and Evaluation
Resource Surveys, Studies, and Analyses
Communications and Relations
Training
Technology Development, Transfer and Maintenance
Administrative Support Infrastructure Activities
Management and Supervision
Competitive Sourcing Studies

Activity Codes and Definitions

Activity Codes	Definition
Planning Assistance (Planning Asst)	<p>Technical assistance for planning of land use and treatment decisions by individuals, units of government, tribes, organizations and groups in CTA, Watershed Planning, Watershed Rehab, and RC&D. Includes collecting and analyzing resource data, developing and evaluating conservation alternatives, and documenting decisions (steps 1 through 7 of the NRCS planning process). Planning assistance prior to applications being funded for cost-share programs (steps 1 through 7 of the NRCS planning process) should be captured here.</p> <p><i>Examples:</i> analyzing landowner resource needs; developing maps; conducting inventories and evaluations including NEPA, cultural resources and ESA considerations; completing HEL, hydric soil, and wetland determinations; developing coordinated resource management and area-wide plans; reviewing erosion/sediment control plans; onsite soil and geologic investigations; and planning associated with watershed and river basin planning, surveys, and investigations, flood prevention, watershed rehabilitation, and RC&D measures.</p>
Eligibility and Ranking (Elig & Ranking)	<p>Assistance in completing, determining eligibility and ranking of individual applications for AMA, BRD, CRP, CSP, EQIP, GSWC, Klamath Basin, FRPP, GRP, WHIP, and WRP programs. This activity also includes the development of the land, person or program eligibility criteria, the development of ranking criteria and the development and documenting of electronic or manual (paper) ranking worksheets and/or guide sheets. If planning assistance activity is required to complete eligibility and ranking, these activities should be charged to Planning Assistance.</p>
Contract Planning Assistance (Contract Plan Asst)	<p>Technical assistance for planning of land use and treatment decisions after an application has been approved for funding in the following programs: AMA, CRP, CSP, EQIP, GSWC, Klamath Basin, FRPP, GRP, WHIP, and WRP. Also includes any planning assistance needed for the preparation of contract modifications for these programs. This does not include the development of contract support documents (this is included in Contract Development and Project Support). <i>Examples:</i> Includes developing and evaluating conservation system alternatives, collecting and analyzing resource data, and developing maps.</p>
Application Assistance (Application Asst)	<p>Survey, design, and installation of all land treatment practices and structures under all programs (cost shared and non-cost shared) as described in step 8 of the NRCS planning process. Includes contacts with customers to evaluate operation and maintenance of practices, and determine if conservation practices and systems are performing properly and meeting</p>

Activity Codes	Definition
	<p>client needs (follow-up) (step 9 of the NRCS planning process).</p> <p><i>Examples:</i> design, survey, prepare drawings and construction specifications, lay out practices, conduct construction and field checks, prepare as-built plans. For example this might include a phone call or site visit to determine damage to a newly installed practice after a severe storm.</p>
<p>Program Management (Program Mgmt)</p>	<p>Program management and analysis activities at the national, regional, state and field levels. Includes developing rules, policies, procedural manuals, and handbooks for funding and implementing agency programs and providing guidance.</p> <p><i>Examples:</i> Drafting and issuing policy and procedures; reviewing, soliciting, and analyzing comments; researching laws and policies; and analyzing reports and other program performance information.</p>
<p>Contract Development and Project Support (Contract&ProjSppt)</p>	<p>Completing contract support documents, completing and processing modifications and payment documents (including payments for TSP services), correcting errors and omissions, processing disputes and claims, and preparing reports for administrative appeals and hearings. Includes all management of an existing contract except for contract and compliance reviews (this is included in Quality Assurance and Evaluation).</p>
<p>Quality Assurance and Evaluation (Qual&Eval)</p>	<p>Conducting or participating in functional, oversight and evaluation, management, administrative, soil survey field, and other quality assurance reviews, including contract and compliance reviews</p> <p><i>Examples:</i> spot checks for engineering and agronomic practices, quality review of TSP work, quality review with state technical or program specialists, and dam safety checks. Determining if services and practices meet policies, standards and specifications.</p>
<p>Resource Surveys, Studies, and Analyses (Resource Srvy&Anl)</p>	<p>Development, collection, database input, maintenance, digitization, analysis and presentation of resource data originating from the National Resource Inventory (NRI), Resource Conservation Act (RCA), National Conservation Program (NCP), strategic plan, soil survey, snow survey, and plant materials programs. Also includes all activities performed by personnel in production soil survey and support of ongoing project soil survey.</p> <p><i>Examples:</i> time used to collect snow survey and water supply data, collect NRI field data, collect resource and hydrologic data used for flood studies and to delineate flood hazard areas, preparing damage survey reports after a natural disaster, working with local officials to conduct tillage surveys, conducting plant</p>

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Activity Codes	Definition
	<p>evaluations and field trials. Also includes overall functions involving soil mapping, soil classification, soil correlation, soil technology, soil investigations for soil survey purposes, soil survey digitizing, soil survey manuscript preparation, and soil survey database preparation and maintenance in support of ongoing project soil survey activities.</p>
<p>Communication and Relations (Comm&Relations)</p>	<p>Developing and presenting conservation information for employees, partners, customers and stakeholders. Also includes outreach to potential customers to inform them of program availability.</p> <p><i>Examples:</i> preparing or distributing pamphlets; conducting public participation or public notification activities; writing news or feature stories for local media; preparing public service announcements; planning, organizing and conducting tours; attending conservation district, RC&D council, and related meetings; providing briefings to officials and partner organizations.</p>
<p>Training (Training)</p>	<p>Includes developing, delivering and attending all training, both formal and informal, whether technical, non technical, or program.</p> <p><i>Examples:</i> completing self-paced modules, delivering or attending EQIP or other program implementation training, Web TCAS training, TSP technical training, workshops and demonstrations, field or classroom training sessions, and satellite and distance learning courses.</p>
<p>Technology Development, Transfer and Maintenance (TechDev/Tsf/Maint)</p>	<p>Includes all technology development, transfer and maintenance activities.</p> <p><i>Examples:</i> updating and maintaining all sections of the field office technical guide (FOTG and eFOTG), technical standards, and references; developing a proposal for an interim practice standard and annual reporting; developing technology models and tools.</p>
<p>Administrative Support Infrastructure Activities (Admin Sppt)</p>	<p>All administrative activities performed by personnel assigned to human resources, financial management, management services, information technology and civil rights staff, including other personnel assigned collateral duties in the above categories. Other activities performed by these personnel should be charged to the appropriate activity. This activity is not normally used by Field Office employees unless they are assigned collateral duties.</p>

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Activity Codes	Definition
Management and Supervision (Mgmt&Supervision)	Providing or receiving supervisory and/or management assistance. <i>Examples:</i> preparing performance standards; conducting periodic reviews and appraisals; participating in staff meetings, preparing award recommendations and requests; recruiting or hiring; developing and reporting on business plans and budgets; conducting workload analyses; analyzing CIS reports, entering time and progress data.
Competitive Sourcing Studies (Comp Source)	Includes working directly on Competitive Sourcing Studies only . This may include study team activities, human resource activities, and procurement activities. <i>Examples:</i> Developing performance work statements (PWS), develop and advertise solicitation, develop independent government estimates (IGE), develop most efficient organization (MEO), review bids, make decisions, and review appeals activity.

Program Descriptions

1. Conservation Technical Assistance – General (CTA-GENRL)

For carrying out the soil and water conservation operations program authorized under the Soil Conservation and Domestic Allotment Act of 1935 (PL 74-46), approved April 27, 1935.

Includes time and other costs of providing technical assistance on conservation needs, planning, and application.

Charges to this financial program code include costs incurred in:

- (i) Planning, surveying, designing, laying out and installing conservation practices and systems.
- (ii) Rendering assistance to conservation districts and others in developing and carrying out locally adopted programs of soil and water conservation and sound land use.
- (iii) Providing technical assistance to landowners, operators, and other land users in planning for their conservation needs for the most orderly and best possible use and treatment of their land within their available resources.
- (iv) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (v) Furnishing management consultation and other technical assistance in the application of those practices and combinations of practices provided for in conservation plans.
- (vi) Providing technical assistance to groups having soil conservation and water control problems, including planning measures for retarding water flow, reducing sediment damage, and draining or irrigating agricultural land.
- (vii) Selecting and field testing plant materials to determine their suitability for conservation and water control; applies to persons other than plant materials center personnel.
- (viii) Providing technical assistance to USDA program participants on highly erodible land and wetlands requirements of the 1985 Farm Bill including determinations, planning and implementing plans, status reviews, and the appeals process.
- (ix) Providing technical assistance to develop and implement comprehensive nutrient management plans.
- (x) Providing technical and administrative support to implement state and local conservation programs.
- (xi) Providing technical assistance to borrowers from Farm Services Agency (FSA) and Rural Development (RD) in planning and applying conservation measures for which loans are made, including debt cancellation contracts.
- (xii) Furnishing program planning assistance to rural development committees.
- (xiii) Providing counseling and other assistance on planning and applying soil and water conservation measures to urban and suburban land owners or users; community, civic, and recreation groups; various units of government; industrial concerns; schools; churches, and others.
- (xiv) Making special soils investigations to gather information needed for conservation planning and for applying practices.
- (xv) Providing technical assistance for quality control during construction of practices, operation and maintenance information, follow-up activities and revisions of plans and practices.

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- (xvi) Providing technical assistance to local sponsors forming a new Resource Conservation and Development (RCD) area and applicant areas awaiting designation.
- (xvii) Participating in USDA emergency planning work.
- (xviii) Disseminating information about conservation programs.
- (xix) Developing technical guidance materials, training materials and providing and receiving training.
- (xx) Digitizing of soils maps, development and maintenance of SSURGO.
- (xxi) Providing technical assistance on Land Evaluation and Site Assessments (LESA) and on state or local farmland protection programs not related to the federal Farm and Ranch Lands Protection Program (FRPP).
- (xxii) Providing related administrative support.
- (xxiii) Providing technical assistance, prior to Emergency Watershed Protection Program funding authorization, for damage assessments where a fire, flood, drought, or other natural disaster has caused a sudden impairment.
- (xxiv) Providing related administrative support.

Note:

- (i) Technical assistance associated with other program applications or contracts such as EQIP, CRP, or WRP, should be charged to that specific program.
- (ii) Providing technical assistance relating to the National Resource Inventory (NRI) will be reported to CTA-NRI.
- (iii) Providing technical assistance to grazing land shall be reported to CTA-GLC (Grazing Land Conservation).

2. CTA—Natural Resources Inventory (CTA-NRI)

For carrying out an inventory and monitoring program to obtain soil, water, and related resource data authorized by Section 301, Title III, of the Rural Development Act of 1972, PL 912-419, approved August 30, 1972.

Includes time and other costs of providing technical assistance in carrying out activities associated with the National Resource Inventory. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance and preparing guidelines to be followed when conducting NRI. Providing assistance for gathering, editing, and inputting data.
- (ii) Determining resource data needs; developing policy and procedures; and determining priorities, criteria, guidelines, handbooks, methodology, costs, and staff requirements for conducting NRI.
- (iii) Furnishing consultation and other technical assistance to departments, agencies, organizations, and others participating in the NRI.
- (iv) Completing worksheets on Primary Sample Units (PSU's) established to gather data for the NRI.
- (v) Providing consultation and other assistance pertaining to NRI.
- (vi) Organizing, analyzing and disseminating information and data pertaining to NRI.
- (vii) Providing related administrative support.

3. CTA—Grazing Lands Conservation (CTA-GLC)

This program code includes all the items identified in CTA that apply to grazing land. If technical assistance to grazing land is provided through a financial assistance program, charge time to that program code.

4. Soil Survey (SOIL)

Authorized under The Soil Conservation and Domestic Allotment Act of 1935 (PL 74-46).

Includes all time and other costs for carrying out the soil survey program.

Charges relating to this financial program code include costs incurred in:

- (i) Making soil surveys, including the classification, laboratory analysis, mapping, investigations, field reviews, correlation, map finishing, manuscript preparation, soils interpretations, and publication of soil surveys, special reports, and interim reports.
- (ii) Disseminating information about the soil survey program.
- (iii) Providing related administrative support.

5. Plant Materials Center (PMC)

Activities authorized under the Soil Conservation and Domestic Allotment Act of 1935 (PL 74-46).

- (i) Includes time and other costs incurred by PMC staff members for the operation of the PMC. Charges to this financial program code include costs incurred in:
- (ii) Developing, collecting, and selecting promising plant species and varieties for propagation in nursery and other tests; developing cultural techniques and producing foundation plant materials for commercial increase by plant materials center personnel.
- (iii) States assigned to administer plant materials centers as part of their state operations may include cost of support activities, which include providing related technical and administrative support for the Plant Materials Centers.
- (iv) PMC plants database development and maintenance.
- (v) Developing PMC plant materials technical information.
- (vi) Providing related administrative support.

6. Snow Survey (SNOW)

Activities authorized under the Soil Conservation and Domestic Allotment Act of 1935 (PL 74-46).

Includes time and other costs for making snow surveys and preparing water supply forecasts. Charges relating to this financial program code include costs incurred in:

- (i) Making snow surveys and water supply forecasts to be used in planning efficient seasonable use of water for irrigation and other purposes.
- (ii) Providing operation and maintenance technical support for the SNOTEL system.
- (iii) Participating in USDA emergency planning involving survey equipment and personnel.
- (iv) Disseminating information on snow surveys and water supply forecasting activities.
- (v) Providing related administrative support.

7. Resource Conservation & Development (RCD)

Authorized by Section 102 of the Food and Agriculture Act of 1962 (PL 87-703), (7 U.S.C. 1010-1011) and Sections 1528-1538 of the Agriculture and Food Act of 1981 (PL 97-98).

Includes time and other costs for providing technical assistance to local sponsors of USDA designated RCD Councils in preparing and implementing plans in areas designated for program assistance.

Charges relating to this financial program code include costs incurred in:

Providing technical assistance to RCD Councils in developing, updating and implementing RCD area plans; collecting natural resource information; making investigations; and preparing reports on measures and other activities related to the area plan.

- (i) Providing technical assistance related to the development of RCD area plans, and proposed and adopted projects.
- (ii) Providing technical assistance and administrative support to RCD Councils in planning and implementing projects.
- (iii) Directing NRCS RCD office operations including maintaining records and preparation of reports.
- (iv) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (v) Providing related administrative support.

8. Emergency Watershed Protection Program (EWP)

This program is authorized by Section 216, PL 81-516, (33 U.S.C. 701b-1) and Sections 403-405, PL 95-334, (16 U.S.C. 2203-2205). Charges relating to this financial program code include costs incurred in:

- (i) Providing technical assistance for emergency measure planning and installing structural and land treatment measures where a fire, flood, drought, or other natural disaster has caused a sudden impairment of any watershed under authority of Sections 403-405 of the Agricultural Credit Act of 1978.
- (ii) Completing or finalizing damage survey reports (DSR), once EWP funding is provided to the state.
- (iii) Providing training, policy development, and program coordination.
- (iv) Assistance provided by the Disaster Assistance Recovery Team.
- (v) Assisting with Emergency Watershed Program pilot rehabilitation projects.
- (vi) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (vii) Providing related administrative support.

9. Watershed Planning (PL-06)

For carrying out the watershed planning project investigation functions authorized under Public Law 566, 83rd Congress, August 4, 1954, as amended.

Includes time and other costs for conducting investigations of proposed watershed projects, on request from local sponsoring organizations, and preparing watershed plans for watersheds approved for planning by the Chief.

Charges relating to this financial program code include costs incurred in:

- (i) Developing and revising watershed work plans prior to operations approval.

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- (ii) Conducting investigations of proposed watershed projects on request from local sponsoring organizations, and preparing watershed plans for watersheds approved for planning by the Chief.
- (iii) Planning and watershed assessments efforts relating to new watersheds/river basin/area-wide planning efforts/projects prior to approval for operations.
- (iv) Watershed planning evaluation for potential PL-566 projects.
- (v) Assisting in watershed planning, assessments, and river basin studies.
- (vi) Designated personnel engaged in program direction, technical and administrative support functions, and dissemination of information regarding prospective projects and the development of watershed work plans.
- (vii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (viii) Field office personnel occasionally are given specific assignments to discuss proposed watershed projects with local organizations or to furnish data deemed necessary to the development of the watershed plan. The expenses for this work are properly chargeable to this program code unless the work is performed incidental to work normally required for another program.
- (ix) Providing related administrative support.

10. Flood Prevention Operations (WF-03)

For carrying out projects authorized through the Flood Control Act of 1944 (PL 78-534) as amended and supplemented.

Includes time and other costs for the Federal share of planning and installing works of improvement for flood prevention, agricultural water management, fish and wildlife development, water-flow and runoff retardation, sediment control, soil erosion prevention and conservation in the 11 watersheds for which such works of improvement are specifically authorized by law.

Charges relating to this financial program code include costs incurred in:

- (i) Assisting with modifications of overall watershed plans and preparation of sub-watershed plans and costs related to installation of structural measures.
- (ii) Providing technical assistance to local sponsoring organizations in securing and examining land and water rights documents required for installation of structural measures. Providing assistance in policy development, training, and project coordination.
- (iii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (iv) Making detailed surveys, soil foundation investigations, and engineering designs for floodwater retarding dams or other structures.
- (v) Providing technical installation and inspection services, overseeing repairs, and conducting formal dam safety inspections.
- (vi) Providing cartographic and soils mechanics laboratory services required in connection with structural measures.
- (vii) Providing assistance with developing and implementing land treatment contracts.
- (viii) Technical and administrative support related to all phases of flood prevention works of improvement.

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- (ix) Completing watershed plan supplements, and National Environmental Policy Act and other support documents.
- (x) Providing technical assistance in design, construction, and contracting.
- (xi) Developing and implementing repair plans, modifications, and mitigation plans.
- (xii) Providing related administrative support.

11. Small Watershed Operations (WF-08)

Projects authorized through the Watershed Protection and Flood Prevention Act of 1954 (PL 83-566). Includes the time and other costs involved in providing technical assistance to local sponsoring organizations in designing and installing planned works of improvement for flood prevention and watershed protection. Also included is accelerated technical assistance to landowners and operators in planning and applying soil and water conservation land treatment practices in watershed projects approved for operations under Public Law 566. Charges relating to this financial program code include costs incurred in:

- (i) Modifying, supplementing, or making revisions of approved watershed work plans.
- (ii) Providing technical assistance to local sponsoring organizations in procedures for securing and examining land and water rights documents required for installation of structural measures. Providing assistance in policy development, training, and project coordination.
- (iii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (iv) Making detailed surveys, soil foundation investigations, and engineering designs for floodwater retarding structures, stream channel improvement and stabilization, sediment control and other structural measures.
- (v) Preparing specifications and providing technical advice and counsel on invitations to bid, and on awarding and administering construction contracts.
- (vi) Providing technical installation and inspection services, overseeing repairs, and conducting formal dam safety inspections.
- (vii) Providing cartographic and soils mechanics laboratory services required in connection with structural measures.
- (viii) Providing engineering assistance and guidance in the installation of works of improvement.
- (ix) Planning and implementing land treatment cost-share contracts.
- (x) Providing technical assistance in design, construction, and contracting.
- (xi) Developing and implementing repair plans, modifications, and mitigation plans.
- (xii) Completing watershed plan supplements and NEPA support documents.
- (xiii) Providing related administrative support.

12. Forestry Incentives Program (FIP)

For program authorized under the Cooperative Forestry Assistance Act of 1978 (PL 95-313), as amended by Title XII of the Food, Agriculture, Conservation, and Trade Act of 1990 (PL 101-624), as amended by the Federal Agriculture Improvement and Reform Act of 1996 (1996 Act).

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Includes time and other costs for technical assistance provided to program participants for developing and implementing forest resource plans. Apply the appropriate initiative modifier to these program charges to indicate prior year (PY) or current year (CY) contracts. Charges to this financial program include costs incurred in:

- (i) Providing technical assistance with the program application process.
- (ii) Providing technical assistance with program ranking process.
- (iii) Providing technical assistance to program participants in planning, implementing, and revising forest resource plans and practices.
- (iv) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (v) Providing related administrative support.

13. Wildlife Habitat Incentives Program (WHIP)

This program is authorized by Section 387 of Title III of the Federal Agriculture Improvement and Reform Act of 1996 (PL 104-127).

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CY) contract and program activities.

Includes time and other costs for providing technical assistance to program participants for developing and implementing wildlife habitat plans and contracts. Charges to this financial program code includes costs incurred in:

- (i) Providing technical assistance with the program application process.
- (ii) Providing technical assistance with program ranking process.
- (iii) Providing technical assistance to the program participants to implement conservation practices in their contract.
- (iv) Providing technical assistance to program participants in planning, developing, revising, and implementing wildlife habitat plans and contracts.
- (v) Providing related administrative support.

14. Agricultural Management Assistance Program (AMA)

This program is authorized by the Agriculture Risk Protection Act of 2000 (PL 106-224), which amended the Federal Crop Insurance Act.

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CY) contract and program activities.

Includes time and other costs associated with providing technical assistance to program participants for development and implementation of AMA plans and contracts. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process.
- (ii) Providing technical assistance with program ranking process.
- (iii) Providing technical assistance to landowners, operators, and others in planning and developing conservation plans and contracts.
- (iv) Providing technical assistance to program participants in planning, developing, revising, and implementing conservation plans and practices in the contract.
- (v) Providing related administrative support.

15. Conservation Reserve Program (CRP)

This program was authorized by the Food Security Act of 1985 and is administered by the Farm Service Agency (FSA) with NRCS providing technical assistance.

Includes time and other costs related to providing technical assistance associated with general CRP signups, continuous CRP, and the Conservation Reserve Enhancement Program (CREP).

Apply the appropriate initiative modifier to these program charges to indicate General Sign-up (CG) offers, Prior Year (PY) or Current Year (CY) contract and program activities.

Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process including completion of the Environmental Benefits Index.
- (ii) Providing technical assistance with program ranking process.
- (iii) Providing technical assistance to program participants in planning, developing, revising, and implementing conservation plans and practices in the CRP contract.
- (iv) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (v) Providing related administrative support.

16. Environmental Quality Incentive Program (EQIP)

This program is authorized by The Federal Agricultural Improvement and Reform Act of 1996 (1996 Act).

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CY) contract and program activities.

Includes time and other costs related to providing technical assistance to program participants for development and implementation of EQIP plans and contracts. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process.
- (ii) Providing technical assistance with program ranking process.
- (iii) Providing technical assistance to landowners, operators, and others in planning and developing conservation plans, practices, and contracts.
- (iv) Providing technical assistance to program participants in planning, developing, revising, and implementing conservation plans and practices in the contract.
- (v) Providing related administrative support.

17. Farm and Ranch Lands Protection Program (FRPP)

For carrying out activities authorized by Section 388 of Title III of the Federal Agriculture Improvement and Reform Act of 1996 (PL 104-127).

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CY) contract and program activities.

Includes time and other costs for providing technical assistance to program participants for development and implementation of conservation plans and easement acquisition. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process.
- (ii) Providing technical assistance with program ranking process.

- (iii) Providing technical assistance to program participants in planning, developing, revising, and implementing conservation plans and practices and with the acquisition of easements prepared specifically for FPP lands.
- (iv) Providing related administrative support.

18. Soil and Water Conservation Assistance Program (SWCA)

This program is authorized by the Agriculture Risk Protection Act of 2000 (PL 106-224).

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) only.

Include time and other costs for providing technical assistance to program participants for developing and implementing SWCA plans and contracts. Charges to this financial program code include technical assistance to design, survey, and implement conservation practices and systems prescribed by the contract.

19. Wetlands Reserve Program (WRP)

This program is authorized by the Food, Agriculture, Conservation and Trade Act of 1990 (PL 101-624).

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CY) contract and program activities.

Includes time and other costs for providing technical assistance to program participants for development and implementation of restoration plans and the acquisition of easements. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process.
- (ii) Providing technical assistance with program ranking process.
- (iii) Providing technical assistance in acquiring easements.
- (iv) Providing technical assistance to program participants in planning, developing, revising, and implementing restoration plans and practices prescribed by the easement or restoration agreement.
- (v) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (vi) Providing related administrative support.

20. Colorado River Basin Salinity Control Program (CRBSCP)

Authorized under the 1984 amendments to the Colorado River Basin Salinity Control Act, in Public Law 98-569.

Includes time and other costs for providing technical assistance to program participants for activities associated with on-farm salinity control. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance to active CRBSCP contracts.
- (ii) Providing technical assistance in developing, revising, and implementing the CRBSCP contracts and contract practices.

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- (iii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (iv) Processing contract violations, making payments, certifying technical adequacy of cost-shared practices and determining contract compliance.
- (v) Providing related administrative support.

21. Great Plains Conservation Program (GPCP)

Authorized under Section 16(B) of the Soil Conservation and Domestic Allotment Act (PL 74-46) as amended by PL 84-1021 and PL 96-263.)

Includes time and other costs for furnishing technical assistance to program participants in implementing GPCP contracts in specifically designated counties in the 10 Great Plains states.

Charges relating to this financial program code include costs incurred in active projects only:

- (i) Providing technical assistance to program participants of active contracts in applying practices that are cost shared under GPCP.
- (ii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (iii) Furnishing technical assistance in applying planned management practices that are not cost shared under GPCP Program.
- (iv) Preparing and processing GPCP contract modifications.
- (v) Determining facts about GPCP contract violations.
- (vi) Determining GPCP contract compliance and certifying technical adequacy of cost-shared practices.
- (vii) Processing GPCP cost-share payment documents.
- (viii) Providing related administrative support on active GPCP contracts.

22. Rural Abandoned Mine Program (RAMP)

This program is authorized by The Surface Mining Control and Reclamation Act of 1977 (PL 95-87).

Includes time and other costs associated with providing technical assistance to program participants in implementing active RAMP reclamation contracts only. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance on active RAMP contracts.
- (ii) Providing technical assistance in developing, revising, and implementing RAMP reclamation contracts and practices.
- (iii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (iv) Providing related administrative support.

23. Water Bank Program (WBP)

The Water Bank Program was authorized by the Water Bank Act, which was passed by Congress December 19, 1970.

Includes time and other costs associated with providing technical assistance to program participants for developing and implementing active WBP agreements only. Charges to this financial program code include costs incurred in:

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- (i) Providing technical assistance on active WBP agreements.
- (ii) Providing technical assistance in developing, revising, and implementing the WBP conservation agreements and practices.
- (iii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.

24. Watershed Rehabilitation (WRHB)

For carrying out projects authorized through Section 14 of the Watershed Protection and Flood Prevention Act of 1954 (PL-83-566) as amended by the Watershed Rehabilitation Amendments of 2000 (PL-106-472). Includes time and other costs for the federal share of planning and installing works of improvement for rehabilitation of existing dams originally constructed under the Flood Control Act of 1944 (PL-78-534), The Watershed Protection and Flood Prevention Act of 1954 (PL-83-566), the Pilot Watershed Program, and Resource Conservation and Development (RC&D). Charges related to this financial program code include costs incurred in: **Note:** This program was amended by the Farm Security and Rural Development Act of 2002, PL 107-171.

- (i) Preparing, modifying, supplementing, or making revisions of approved watershed work plans.
- (ii) Completing National Environmental Protection Act support documents, conducting cultural resource and Endangered Species Act compliance activities.
- (iii) Providing technical assistance to local sponsoring organizations in securing and examining land and water rights documents required for installation of structural measures. Providing assistance and policy development, training, and project coordination.
- (iv) Assisting local sponsoring organizations with preparation of applications for assistance.
- (v) Evaluating and ranking applications received.
- (vi) Making detail surveys, soil foundation investigations, and engineering designs for rehabilitation of floodwater retarding structures and other structural measures.
- (vii) Preparing specifications and providing technical advice and counsel on invitations to bids and on awarding and administering construction contracts.
- (viii) Providing technical installation and inspection services.
- (ix) Providing cartographic and soils mechanics laboratory services required in connection with structural measures.
- (x) Providing engineering assistance and guidance on installation of works of improvement.
- (xi) Providing technical assistance in design, construction and contracting.
- (xii) Providing related administrative support

25. EQIP - Ground and Surface Water Conservation (EQIP-GSWC)

For carrying out projects authorized through the Farm Security and Rural Development Act of 2002 (P. L. 107-171 Section 12401). The main purpose of this program is to promote ground and surface water conservation.

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Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CY) contract and program activities.

Includes time and other costs related to providing technical assistance to EQIP participants for development and implementation of plans and contracts. Includes time and other costs related to processing of incentive payments and loans specifically related to carrying out eligible water conservation activities, including irrigation improvements, conversion to less water intensive crops, and dryland farming, etc.

Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process, ranking, and related administrative support.
- (ii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (iii) Providing technical assistance to landowners, operators, and others in developing conservation plans, implementing conservation practices, and contracts.

26. EQIP – Klamath Basin (EQIP-Klamath)

For carrying out projects in the Klamath Basin, California and Oregon authorized through the Farm Security and Rural Development Act of 2002 (P. L. 107-171, Section 1240I).

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CY) contract and program activities.

Includes time and other costs related to providing technical assistance to EQIP participants for development and implementation of plans, contracts, incentive payments and loans specifically related to carrying out eligible water conservation activities, including irrigation improvements, conversion to less water intensive crops, and dryland farming, etc. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process, ranking, and related administrative support.
- (ii) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (iii) Providing technical assistance to landowners, operators, and others in developing conservation plans and implementing conservation practices, and contracts.

27. Conservation Security Program (CSP)

Established by The Farm Security and Rural Investment Act of 2002 (Farm Bill) to reward historic stewardship and provide incentives for addressing additional resource concerns on farms and ranches. The program focuses on agricultural land (including cropland, pastureland, hayland, rangeland, and native or naturalized pasture), and forestland that is an incidental part of an agricultural operation. Conservation systems that address nutrient management, pest management, water conservation (including irrigation), water quality, grazing management, soil erosion control, soil quality, invasive species control, fish and wildlife management, air quality, and energy conservation are emphasized. However, the program does not include provisions for the construction and maintenance of animal waste storage and treatment facilities, waste transport, or equipment.

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CY) contract and program activities.

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Includes time and other costs related to providing technical assistance to program participants for the development and implementation of CSP plans and contracts. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process.
- (ii) Determining extent of conservation treatment and annual payments.
- (iii) Providing technical assistance to program participants in planning, developing, revising, and implementing conservation systems and practices in the contract.
- (iv) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (v) Providing related administrative support.

28. Grassland Reserve Program (GRP)

Established by the Farm Security and Rural Investment Act of 2002 (Farm Bill) to conserve and restore two million acres of eligible land through easements, rental agreements, and technical and financial assistance to landowners for restoring the functions and values of grasslands and shrub lands. Emphasis will be placed on supporting grazing operations, plant and animal biodiversity, and grassland and land containing shrubs or forbs under the greatest threat of conversion. The program participant grants an easement to the United States of America pertaining to the land. The participant may enter into a rental agreement in lieu of an easement. Land is eligible if it is 1) grassland or land that contains forbs, or shrubs (including improved rangeland and pastureland); or 2) located in an area that historically has been dominated by grassland, forbs, and shrubs and has potential to provide habitat for animal or plant populations of significant ecological value if the land is retained in the current use of the land or restored to a natural condition.

Apply the appropriate initiative modifier to these program charges to indicate Prior Year (PY) or Current Year (CR) contracts.

Includes time and other costs for providing technical assistance to program participants for development and implementation of restoration plans and the acquisition of easements. Charges to this financial program code include costs incurred in:

- (i) Providing technical assistance with the program application process.
- (ii) Providing technical assistance with program ranking process.
- (iii) Providing technical assistance in acquiring easements.
- (iv) Providing technical assistance to program participants in planning, developing, revising, and implementing restoration plans and practices prescribed by the easement or restoration agreement.
- (v) Conducting cultural resources, National Environment Protection Act and Endangered Species Act compliance activities.
- (vi) Providing related administrative support.

29. Biomass Research and Development Program (BRD)

Biomass Research and Development provides CCC funding for grants for research, development, and demonstrations under the authority in the Biomass Research and Development Act of 2000, as amended. This program supports the greater use of biomass-based products, biomass feedstock production, and biomass processing and conversion. This competitive grant program promotes greater innovation and development related to biomass and improved commercialization of bio-based products.

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This code is used to account for time for only those individuals that are directly involved in the following activities related to processing the grants:

- (i) Providing technical assistance to program participants in the request for proposal process, program ranking, RFP review, and development and implementation of grant agreements.
- (ii) Providing related administrative support

30. Benefits All Programs (BNFTS-ALL-PGMS)

This code is used to account for time that benefits multiple NRCS programs and is for use by only general management and administrative assistance that cannot be accounted for specifically by fund.

- (i) General Managers include: State Conservationist and his/her staff; State Resource Conservationist and his/her staff; Assistant State Conservationist for Field Operations/Area Conservationists, and Assistant State Conservationist for Operations. (May include other managers who clearly benefit all programs.)
- (ii) Administrative Assistance includes services provided by: State Administrative Officer, Human Resources; Financial Management; Management Services; Information Technology; Civil Rights; Outreach; and Public Affairs.
- (iii) General and Administrative (G&A) overhead costs will be distributed across all funds based on the percentage relationship of a fund to the total, including reimbursable funds.

Other Program Designations

Programs can have direct or reimbursable funds associated with them depending on the program. This designation is defined as:

Direct

The national program codes are associated with the direct or “T” fund. For example, all states will see the Soil Survey program in their selection list. The fund code is based on this selection. For instance, the Soil Survey code crosswalks to the 02T fund code.

Work performed in the following de-authorized programs (i.e. RAMP, FIP, GPCP, SWCA, and Waterbank) is charged to 01T fund code.

A program-fund code crosswalk will be provided in the future

Reimbursable

Each reimbursable agreement will be established by the state coordinators in State & Local Options as a federal or non-federal reimbursement with the associated state, national program, reporting category, job number (if needed) and applicable counties. The reimbursable programs are associated with the appropriate “R” or “A” (AMA) fund. For instance, a Soil Survey reimbursable program established by a state will crosswalk to the 02R fund. The Screen Builder, which will be available in PRS is the tool to select a State and Local Programs Option.

Employees will only see the reimbursement programs within their state and county worked in their program choice list. The reimbursement program name will appear in the program choice list as a State & Local Program (i.e. TX – Soil Survey Fort Dix) and the short name (TX-Ft Dix) will appear in the timesheet. Each reimbursement program will roll-up to a national program. The applicable fund code, reporting category, and job number (if entered) will be automatically included in the NFC pay record & interfaced to FFIS.

State and Local Programs

This is available to states for capturing time associated with assistance to state or local programs. Programs to be monitored will be selected by the State Conservationist and will be assigned a code such as:

- MDCBP—Chesapeake Bay Program in Maryland
- OHGLP—Great Lakes Program in Ohio

These codes will be associated in the database with the NRCS program code that is used by NRCS individuals to provide assistance (i.e., CTA-GENRL, Great Lakes Program). States will associate (link the state and local program with the appropriate national program. States will be able to generate reports on time spent on these programs. The Screen Builder, which will be available in PRS is the tool to select a State and Local Programs Option.

Congressional Earmarks

Each Congressional earmark has been assigned a “State and Local Option” code to be used for all time spent executing Congressional earmarks. The list includes both the name of the earmark and the code to be used. Time worked on congressional earmarks will be reported in WebTCAS and have been established by the national office in State & Local Options with the associated state, national program, reporting category, job number (if needed) and applicable counties. The Congressional earmark will appear in the program choice list as a State & Local Program (i.e. MD-CE-Chesapeake Bay). If desired, the job number can be added in the State & Local Options application and applicable counties limited by the state coordinator.

Each congressional earmark will roll-up to a national program. The applicable fund code, reporting category, and job number (if entered) will be automatically included in the NFC pay record & interfaced to FFIS.

The CIS reports (Section 2) will show the respective hours, salary, & benefits for each congressional earmark.

Program Modifier Descriptions

PY—Prior Year Contracts

Use PY with program codes when the activity is for work on prior years' contracts. Applicable with the following programs: FIP, WHIP, AMA, CRP, EQIP, FRPP, GRP, SWCA, WRP, Colorado Salinity, GPCP, Small Watershed Operations (08), Flood Prevention Operations (03), Watershed Rehabilitation, EWP, RAMP, and Waterbank.

CY—Current Year Contract and Program Activities

Use CY with program codes when work is related to current year contracts and program activities. Applicable with the following programs: FIP, WHIP, AMA, CRP, CSP, EQIP, EQIP-GSWC, EQIP-Klamath, WRHB, FRPP, GRP, WRP EWP, Small Watershed Operations (08), Watershed Rehabilitation, Flood Prevention Operations (03), RAMP, and Waterbank.

NA – Not Applicable

Use NA when no other modifiers are applicable. This modifier is available only for programs that do not have CY or PY modifiers.

CT, PT – Assistance to Technical Service Provider

Use these program modifiers when providing direct assistance to Technical Service Providers on program activities. This may include training, program management, contract administration, certification and quality assurance. This modifier is only available in combination with other modifiers CY and PY. The combination modifiers are CT for current year contract and program activities and PT for prior year contract activities. Applicable with the following programs: AMA, CRP, CSP, EQIP, FRPP, GRP, SWCA, WRP, WHIP, CRBSCP, GPCP, RAMP, WBP, and WRHB programs.

Examples: Time spent training Technical Service Providers on the use of FOTG materials, NRCS documentation and design procedures or other technical references. Time spent administering Federal Contracts and Cooperative Agreements with Technical Service Providers and the time spent administering Technical Service Provider provisions in program Long Term Contracts. Time spent developing and maintaining Technical Service Provider Certification lists. Time spent performing Quality Assurance (5% spot checks) of Technical Service Providers services.

Program Activity and Modifier Linkages

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Conservation Technical Assistance General (CTA-GENRL)	Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"NA" – Not Applicable
CTA-National Resources Inventory (CTA-NRI)	Program Management Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"NA" – Not Applicable
CTA-Grazing Lands Conservation (CTA-GLC)	Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"NA" – Not Applicable

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Soil Survey (Soil)	Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"NA" – Not Applicable
Plant Materials Center (PMC)	Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"NA" – Not Applicable
Snow Survey (Snow)	Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"NA" – Not Applicable

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Resource Conservation & Development (RCD)	Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"NA" – Not Applicable
Emergency Watershed Protection Program (EWP)	Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "CY" – Current year contract and program activities
Watershed Planning (PL-06)	Planning Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"NA" – Not Applicable

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Flood Prevention Operations (WF-03)	Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"PY" – Prior year contracts "CY" – Current year contract and program activities
Small Watershed Operations (WF-08)	Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"PY" – Prior year contracts "CY" – Current year contract and program activities
Forestry Incentive Program (FIP)	Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "CY" – Current year contract and program activities

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Agricultural Management Assistance Program (AMA)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "PT" – Prior year contracts – technical service providers
Conservation Reserve Program (CRP)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "CY" – Current year contract and program activities "PT" – Prior year contracts – technical service providers "CT" – Current year contracts – technical service providers
Environmental Quality Incentive Program (EQIP)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "CY" – Current year contract and program activities "PT" – Prior year contracts – technical service providers "CT" – Current year contracts – technical service providers

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Farm and Ranch Lands Protection Program (FRPP)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "CY" – Current year contract and program activities "PT" – Prior year contracts – technical service providers "CT" – Current year contracts – technical service providers
Soil and Water Conservation Assistance Program (SWCA)	Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "PT" – Prior year contracts – technical service providers
Wetlands Reserve Program (WRP)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "CY" – Current year contract and program activities "PT" – Prior year contracts – technical service providers "CT" – Current year contracts – technical service providers

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Wildlife Habitat Incentives Program (WHIP)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "CY" – Current year contract and program activities "PT" – Prior year contracts – technical service providers "CT" – Current year contracts – technical service providers
Colorado River Basin Salinity Control Program (CRBSCP)	Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "PT" – Prior year contracts – technical service providers
Great Plains Conservation Program (GPCP)	Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "PT" – Prior year contracts – technical service providers

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Rural Abandoned Mine Program (RAMP)	Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "PT" – Prior year contracts – technical service providers
Water Bank Program (WBP)	Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "PT" – Prior year contracts – technical service providers
Watershed Rehabilitation Program (WRHB)	Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"PY" – Prior year contracts "CY" – Current year contract and program activities "PT" – Prior year contracts – technical service providers "CT" – Current year contracts – technical service providers

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
EQIP – Ground and Surface Water Conservation (EQIP-GSWC)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	“PY” – Prior year contracts “CY” – Current year contract and program activities “PT” – Prior year contracts – technical service providers “CT” – Current year contracts – technical service providers
EQIP-Klamath Basin (EQIP-Klamath)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	“PY” – Prior year contracts “CY” – Current year contract and program activities “PT” – Prior year contracts – technical service providers “CT” – Current year contracts – technical service providers
Conservation Security Program (CSP)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	“CY” – Current year contract and program activities “CT” – Current year contracts – technical service providers

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

Program Codes	Acceptable Activity Codes	Program Modifier Codes
Grassland Reserve Program (GRP)	Eligibility and Ranking Contract Planning Assistance Application Assistance Program Management Contract Development and Project Support Quality Assurance and Evaluation Resource Surveys, Studies and Analyses Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision	"CY" – Current year contract and program activities "PY" – Prior year contracts "CT" – Current year contracts – technical service providers "PT" – Prior year contracts – technical service providers
Biomass Research and Development Program (BRD)	Eligibility and Ranking Program Management Contract Development and Project Support Quality Assurance and Evaluation Administrative Support Infrastructure Activities	"NA" – Not Applicable
Benefits All Programs (BNFTS-ALL-PGMS)	Program Management Contract Development and Project Support Quality Assurance and Evaluation Communications and Relations Training Technology Development, Transfer and Maintenance Administrative Support Infrastructure Activities Management and Supervision Competitive Sourcing	"NA" – Not Applicable

Abbreviations Used in Web TCAS

Abbreviation	Program Descriptions
AMA	Agricultural Management Assistance Program (AMA)
CRBSCP	Colorado River Basin Salinity Control Program (CRBSCP)
CRP	Conservation Reserve Program (CRP)
CTA-GENRL	Conservation Technical Assistance–General
CTA-GLC	CTA–Grazing Lands Conservation
CTA-NRI	CTA–National Resources Inventory
EQIP	Environmental Quality Incentive Program (EQIP)
EWP	Emergency Watershed Program (EWP)
FIP	Forestry Incentive Program (FIP)
FRPP	Farm and Ranch Lands Protection Program (FRPP)
GPCP	Great Plains Conservation Program (GPCP)
PMC	Plant Materials Center (C0-46)
RAMP	Rural Abandoned Mine Program (RAMP)
RCD	Resource Conservation & Development (RCD)
SNOW	Snow Survey (C0-45)
SOIL	Soil Survey (CO-02)
SWCA	Soil and Water Conservation Assistance Program (SWCA)
WBP	Water Bank Program (WBP)
WF-03	Flood Prevention Operations (WF-03)
WF-08	Small Watershed Operations (WF-08)
WHIP	Wildlife Habitat Incentives Program (WHIP)
PL-06	Watershed Planning (PL-06)
WRP	Wetlands Reserve Program (WRP)
WRHB	Watershed Rehabilitation Program (WRHB)
EQIP-GSWC	EQIP – Ground and Surface Water Conservation (GSWC)
EQIP-KLAMATH	EQIP – Klamath Basin (Klamath)
CSP	Conservation Security Program
GRP	Grassland Reserve Program
BRD	Biomass Research and Development Program
BNFTS-ALL-PGMS	Benefits All Programs

Abbreviation	Activities Description
Admin Sppt	Administrative Support
Application Asst	Application Assistance
Comm&Relations	Communication and Relations
Comp Source	Competitive Sourcing
Contract Plan Asst	Contract Planning Assistance
Contract&ProjSppt	Contract Development and Project Support
Elig&Ranking	Eligibility and Ranking
Mgmt&Supervision	Management and Supervision
Planning Asst	Planning Assistance
Program Mgmt	Program Management
Qual&Eval	Quality Assurance and Evaluation
Resource Srvy&Anl	Resource Surveys, Studies, and Analyses
TechDev/Tsf/Maint	Technology Development, Transfer and Maintenance
Training	Training
Abbreviation	Modifier Description
CY	Current Year Contract and Program Activities
PY	Prior Year Contracts
NA	Not Applicable
CT	Current year – technical service provider
PT	Prior year – technical service provider

Reporting Codes

The Reporting Category Codes represent reimbursable activity and are used to track revenue. NRCS uses 2-position Reporting Codes that identify the source of the reimbursement and the activity being performed by NRCS. This information is reported to Congress in the President's Budget Explanatory Notes.

This table is provided for information only. The employee will not need to record time to the applicable reporting category since the codes are established in the State & Local Program Options using the Performance Reporting System (PRS). The reporting category is automatically included in the NFC pay record & interfaced to FFIS.

REPORTING CATEGORY CODE	DESCRIPTION	SPECIFIC PROGRAM
03	ECP – TA – USDA	
06	SERVICES TO OICD - USDA	
07	SS by FOREST SERVICE	02R
08	SS by BLM – OTHER FED	02R
09	FLOOD – INS ST – OTHER FED	
19	CALFED – FISHSCREENS – FED	
22	CCC-AMA-USDA	01A
30	PROG PLAN – USDA	
31	PROG PLAN – OTHER FED	
32	PROG PLAN – ST & LOC	
33	PROG PLAN – PRIV	
35	PROG APPL – USDA	
36	PROG APPL – OTHER FED	
37	PROG APPL – ST & LOC	
38	PROG APPL – PRIV	
40	SOIL SURVEY – USDA	02R
41	SOIL SURVEY – OTHER FED	02R
42	SOIL SURVEY – ST & LOCAL	02R
43	SOIL SURVEY – PRIV	02R
45	PRO SUR I&MSNORB – USDA	
46	PRO SUR I&MSNORB – OTHER FED	
47	PRO SUR I&MSNORB – ST & LOCAL	
48	PRO SUR I&MSNORB – PRIV	
60	CART JOB WK – USDA	
61	CART JOB WK – OTHER FED	
62	CART JOB WK – ST & LOC	
63	CART JOB WK – PRIVATE	
75	OTHER – USDA	
76	OTHER – OTHER FED	
77	OTHER – ST & LOC	

WebTCAS Program/Activity/Modifier Codes and Description (FY2004)

78	OTHER – PRIV	
79	QUARTERS DEDUCTIONS	
80	PMC OPER – USDA	46R
81	PMC OPER – OTHER FED	46R
82	PMC OPER – ST & LOC	46R
83	PMC OPER - PRIV	46R
89	BIOMASS RESEARCH & DEVELOPMENT	13R